

**MICHELLE MARIE PETERS, M.S., C.R.C.**  
**31 W. Downer Place**  
**Suite 210**  
**Aurora, Illinois 60506**  
**630-897-3811**

**EDUCATION**

Illinois Institute of Technology, Chicago, Illinois  
Certified Rehabilitation Counselor, March, 1999  
Recertified, March, 2005  
Masters Degree in Science, July, 1999

Saint Xavier University, Chicago, Illinois  
Bachelor's Degree in Psychology, January, 1995

**EMPLOYMENT**

2000-Present

Health Connection of Illinois, Aurora, Illinois  
(Consulting firm for private sector rehabilitation)  
**Rehabilitation Consultant/Vice President**

- Case Management, Medical Management, vocational assessment and evaluation, and vocational counseling.
- Supervise job placement staff
- Work with injured workers to regain employment in the job market.
- Serve as a liaison between the claimant, insurance company, attorneys and potential employers, as needed.
- Handle all facets of job development, pre-employment training skills, conduct mock interviews, and perform follow-up services.
- Conduct Labor Market Surveys to determine current occupational outlook and physical demands of job classifications.
- Manage a case load requiring an in-depth evaluation of the claimant's vocational background and current knowledge of worker's compensation laws and insurance regulations.
- Videotape claimant's employment position to determine physical demands of the job.
- Provide assistance with educational/vocational retraining.
- Administer, score, and interpret vocational tests.
- Responsible for follow-up and on the job training.

Michelle Marie Peters, M.S., C.R.C.

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### **INTERNSHIP**

2/94-  
5/94

#### **Sertoma Career Center, Alsip, Illinois**

Counseling Intern

- Individual Counseling
- Group Counseling Sessions
- Individual & group job development
- Career counseling of individual with various disabilities
- Interviewing skills & techniques provided to individuals with disabilities.

### **CONSULTING POSITIONS**

1995-2004

#### **Thomas A. Grzesik & Associates, Schererville, Indiana**

Rehabilitation Counselor

2000-Present

#### **Social Security Administration**

#### **Office of Hearings & Appeals**

Vocational Expert

### **UNRELATED EMPLOYEMENT**

3/86-12/95

#### **Vondrak Publishing Company, Chicago, Illinois**

Assistant Classified Ad Manager

- Performed various general office duties
- Customer Service
- Handled reception area and switchboard
- Trained and supervised individuals in departmental functions.

### **HONORS**

National Dean's List Society

PSI-CHI, Psychology Honor Society